



Southern Lehigh School District

Board of School Directors Meeting

March 23, 2009

The second monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:31 p.m. on the above date (March 23, 2009) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Dimmig, Eddinger, Gunkle, Hayes, Miracle, Schubert
ABSENT: Auteri, Quigley
OTHERS: Liberati, Christman, Snell, Guerriere, Bartholomew, Kennedy, Engler, Takacs, Jordan, Bergey, Scherzberg, Covelle, Davidson, Limpar, Harakal, Organski, and approximately 17 other members of the community.

OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

Dr. Stelts administered the oath of office to Mr. William Hayes, who had been appointed at the March 7, 2009 Board meeting, to replace Mrs. Jody Rennie who had resigned. Mr. Hayes took his seat on the Board.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Gunkle to approve the minutes of the March 7, 2009 meeting as copied and distributed to all Board members.

Minutes of
3/7/09

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

VISITORS

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Eddinger to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated March 23, 2009 showing paid bills in the amount of \$63,428.23 and bills to be paid in the amount of \$895,377.38 for a total amount of \$958,805.61 for the General Fund, and paid bills in the amount of \$50,000.00 and bills to be paid in the amount of \$1,878,156.34 for a total amount of \$1,928,156.34 for the Construction Fund;

Approval of
Bills

Approve the addendum to the bills list dated March 23, 2009 showing bills to be paid in the amount of \$126,817.18 for the General Fund;

Approve the Treasurer's Report and Investment Report for the month of February, 2009;

Approve
Treasurer's
Report &
Investment
Report

Approve the following salary step adjustment for the following staff, effective September 1, 2009 -

Marlo Spritzer, Language Arts Teacher, High School, Bachelors to Masters
Equivalency;

Approve
salary step
adjustment-
Spritzer

Approve the following substitute teachers for the 2008-2009 school year -

Kristen Campanell, Elementary
Lisa Dex, Elementary
Eileen Dowling, Elementary
R. Ryan Kollar, Citizenship
Brooke Markle, Math
Kristine Melnick, Elementary
Stacey Ruth, Elementary and Special Education;

Approve
substitute
teachers for
the 2008-
2009 school
year-
Campanell,
Dex,
Dowling,
Kollar,
Markle,
Melnick,
Ruth

Approve FMLA leave-
Ware

Approve FMLA leave of the following staff -

Theresa Ware, Learning Support Teacher, High School, beginning March 9, 2009 through April 5, 2009;

Approve unpaid leave-
Demonte,
Krick

Approve the unpaid leave of the following staff -

Antonia Demonte, Cafeteria Worker, Liberty Bell Elementary, on June 12, 15 and 16, 2009

Samantha Krick, Instructional Assistant, Hopewell Elementary, on May 1, 4 and 5, 2009;

Approve support staff-
Blum

Approve the following support staff -

Karen Blum, 6 hr. Instructional Assistant, Liberty Bell Elementary, at a rate of \$14.74 per hour, effective March 24, 2009. Mrs. Blum will fill the position created with the resignation of Manal Haddad;

Approve substitute support staff-
Campanell,
Dowling,
Fradeneck,
Norelli,
Ruth,
Markle,
Khawaja,
McCue,
Tettermer

Approve the following substitute support staff -

Kristen Campanell, Substitute Instructional Assistant
Eileen Dowling, Substitute Instructional Assistant
Jennifer Fradeneck, Substitute Instructional Assistant
Karen Norelli, Substitute Instructional Assistant
Stacey Ruth, Substitute Instructional Assistant
Jennifer Fradeneck, Substitute Health Paraprofessional
Brooke Markle, Substitute Health Paraprofessional
Humera Khawaja, Substitute Cafeteria Worker
Victoria McCue, Substitute Cafeteria Worker
Gertrude Tettermer, Substitute Cafeteria Worker;

Approve volunteer coaches for the 2008-2009 school year-
Grandfield,
Loew,
Rennie,
Krause,
Mosebrook,
Long,
Herman

Approve the following volunteer coaches for the 2008-2009 school year -

<u>Terrence Grandfield</u>	Track and Field, Middle School
<u>David Loew</u>	Track and Field, Middle School
<u>Michael Rennie</u>	Track and Field, Middle School
<u>Kathy Krause</u>	Track and Field, Middle School
<u>Karen Mosebrook</u>	Track and Field, Middle School
<u>Timothy Long</u>	Track and Field, Middle School
<u>Jordan Herman</u>	Baseball;

Approve ancillary employees for the Peak Program for the 2008-2009 school year-
Marcheck,
Parsons

Approve the following employees who are anticipated to earn \$100 or more as an ancillary employee for the Peak Program for the 2008-2009 school year -

David Marcheck
Joyce Parsons;

Approve Summer Math Lab teachers-
Malik,
Bromfield,
MacIntyre

Approve the appointment of the following Summer Math Lab teachers at an hourly rate of \$34.71 -

<u>Paul Malik</u>	High School
<u>Erin Bromfield</u>	High School
<u>Susan MacIntyre</u>	Middle School.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Covelle, Mr. Davidson, and Ms. Limpar reported on student and staff activities at the High School, Middle School, and the elementary schools.

All reported that PSSA testing took place last week.

Mr. Covelle reported the following information on the musical performances of *West Side Story* last weekend.

- 42 students in the cast, 4 students in the orchestra, 4 students in the sound/light booth, and 10 students did the scenic art work
- 8 faculty members worked or acted on the production

- Most of the cast were first time students who had never been on stage before
- The first total sell out in school history.

Mr. Davidson announced the following.

- The Jazz Festival and Art Show will take place on March 27 where student musicians and artwork will be showcased in the auditorium
- The Student Council Craft Fair and Auto Show will occur on March 28.

Ms. Limpar announced the following.

- Liberty Bell had a special reading challenge this month
- Hopewell and Liberty Bell teams participated in Odyssey of the Mind competition.
- Hopewell students have been participating in live teleconferencing via a live video camera with students in other districts, other states, and other countries. It allows our students to see other students where they can learn, present and share art, games and other topics with them.

MOVED BY Schubert and **2ND BY** Gunkle to approve the enclosed resolution to approve the 2009-2010 CLIU Facilities Plan and to reaffirm the District’s commitment to the original construct of the CLIU Facilities Plan from November 1, 1989.

Approve resolution to approve the 2009-2010 CLIU Facilities Plan and to reaffirm the District’s commitment from 11/1/89

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

MOVED BY Miracle and **2ND BY** Schubert to approve version B of the proposed 2009-2010 Southern Lehigh School District Calendar.

Approve version B of the proposed 2009-2010 SLSD Calendar

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

MOVED BY Miracle and **2ND BY** Gunkle to approve Act 80 Days on November 16, 2009 through November 20, 2009 and March 22, 2010 through March 26, 2010 for elementary school conferences, November 17, 2009 through November 20, 2009 for middle school conferences, November 19, 2009 for high school conferences; early dismissal on January 22, 2010 and June 4, 2010 and a full day on October 12, 2009, January 18, 2010 and March 5, 2010 for teacher in-service; early dismissal for high school students on May 21, 2010 for graduation projects; and early dismissal for students on the last day of school.

Approve Act 80 Days

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

BUSINESS AND FINANCE

MOVED BY Miracle and **2ND BY** Gunkle to accept the enclosed audit reports prepared by local auditors, France, Anderson, Basile and Company, P.C., for the 2007-2008 fiscal year for the School District and the Earned Income Tax Office.

Accept audit reports for the 2007-2008 fiscal year for the School District and the EIT Office

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

MOVED BY Schubert and **2ND BY** Gunkle to approve the enclosed contract with ImPACT Applications, Inc. in connection with neurological testing of athletes.

Approve contract with ImPACT Applications, Inc. in connection with neurological testing of athletes

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

MOVED BY Miracle and **2ND BY** Gunkle to approve the enclosed resolution to rescind a prior resolution of December 23, 2008 in connection with the expansion and extension of a Keystone Opportunity Zone (KOZ) located in the Stabler Office Park.

Approve resolution to rescind a prior resolution of 12/23/08 with the expansion and extension of a KOZ located in the Stabler Office Park

VOICE VOTE: “YES” – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

Approve contract with Seton Hill University regarding the dual enrollment program

MOVED BY Miracle and **2ND BY** Gunkle to approve the enclosed contracts with Seton Hill University in connection with the dual enrollment program for the 2008-2009 and 2009-2010 school years.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

Approve letter of agreement with CLIU #21 and invoice to provide Title 1 services to St. Michael the Archangel School

MOVED BY Miracle and **2ND BY** Gunkle to approve the enclosed letter of agreement with CLIU #21 and invoice to provide Title 1 services to St. Michael the Archangel School for the 2008-2009 school year.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

SUPPORT SERVICES

Approve Change Order #G-10 to Penn Builders, Inc.

MOVED BY Miracle and **2ND BY** Gunkle to approve Change Order #G-10 to Penn Builders, Inc. in the amount of \$1,618.00 to provide and install utility shelves with integral mop racks in seven custodial closets.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

Award the Intermediate School Outfitting to Kurtz Brothers for General Building furnishings

MOVED BY Miracle and **2ND BY** Gunkle to award the Intermediate School Outfitting to - Kurtz Brothers, 400 Reed Street, Clearfield, PA 66830 for General Building furnishings in the amount of \$487,071.72. While the selected vendor is not the lowest cost bidder, the selection committee has rejected one competitor on quality standard issues and the second based on a combination of several minor quality items and failure to meet other basic required equipment specifications.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

Award the Intermediate School Outfitting to Kurtz Brothers for the Nurses/Health Division

MOVED BY Eddinger and **2ND BY** Gunkle to award the Intermediate School Outfitting to - Kurtz Brothers, 400 Reed Street, Clearfield, PA 66830 for the Nurses/Health Division in the amount of \$8,541.08.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

PERSONNEL

Approve transfer of M. Palmer, Head Custodian, Lower Milford to Head Custodian Intermediate School

MOVED BY Miracle and **2ND BY** Gunkle to approve the transfer of Mary Palmer, currently Head Custodian, Lower Milford Elementary, to the position of Head Custodian, Intermediate School, with a pay increase from \$20.85 per hour to \$22.36 per hour (2008-2009 wage rates), effective date to be determined. If effective date is after July 1, 2009, rate will be \$23.21 per hour.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

Approve extending the period of transfer of D. Werkheiser and change the title to "Acting Food Services Director"

MOVED BY Miracle and **2ND BY** Gunkle to approve extending the period of transfer of Debra Werkheiser, from January 21, 2009 through February 9, 2009 at the same rate of pay and benefits as previously stipulated. It is also recommended that Mrs. Werkheiser's title be changed to "Acting Food Services Director" effective with the retirement of Mary Miller on February 10, 2009 at the same rate of pay and benefits.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: Auteri, Quigley

Approve R. Clark & M. Feifel as Assistants to the Athletic Director (Spring Session)

MOVED BY Miracle and **2ND BY** Gunkle to approve Robert Clark and Michael Feifel as Assistants to the Athletic Director (Spring Session), at a stipend of \$1,666.66 each (prorated), effective March 16, 2009.

VOICE VOTE: "YES" – All but Schubert, Dimmig
"NO" – Schubert, Dimmig – Motion Carried
ABSENT: Auteri, Quigley

REPORTS

Education Committee

Mrs. Gunkle reported on the following –

- Read 180 was purchased for the Intermediate School and System 44 was purchased for the High School. These are reading intervention programs targeted for older students as they are more engaging
- Summer math lab arranged for Middle School and High School to aid students who are at risk in their math courses
- The District is working with Catasauqua Area School District to offer an on-line summer school program for our students. This would be a lower cost option for students.

Facilities Committee

Mr. Miracle reported on the following –

- Roof projects are out to bid for Central Office and Liberty Bell
- Liberty Bell HVAC is being tuned-up for the Kindergarten room
- New access controls panels have been installed on all buildings.

Superintendent's Report

Mr. Liberati presented a PowerPoint chronological summary of the Re-Creation of the Southern Lehigh School District from the requested possibility of adding 7 new positions at the Board retreat meeting on March 7, 2009, through the Budget and Finance Committee meeting on March 16, 2009, to the March 23, 2009 Board meeting.

The 7 new positions proposed on March 7 included the following: 1 related arts teacher equivalent, 1 instrumental music teacher, 1 Spanish Immersion teacher for grade 6, 1 21st Century teacher, 1 nurse, .5 Spanish teacher in Middle School, .27 Social Studies teacher in High School, and 1 teacher placeholder.

2.73 of the proposed 7 new positions had been eliminated prior to the March 16 Budget and Finance Committee meeting. This was done by reducing the Intermediate School by 3 sections, possibly reducing 3rd grade at Lower Milford by 1 section, ability to shift teachers based on retirements and certifications, and eliminating the need for an instrumental music teacher and a .5 Spanish teacher.

The Budget and Finance Committee was able to reduce new hires by another 1.27 positions by not expanding Spanish Immersion into grade 6, eliminate world languages - German/French in the Middle School (add critical languages of Chinese and Arabic virtually, and transfer teacher to Social Studies), Phase out German in the High School (German teacher would teach 3 Social Studies classes thus eliminating 1 hire). The Committee was willing to pay for course work to get teachers certified in other areas needed, i.e. World Language/Critical Language areas.

The suggested certificated staff needs on March 23, 2009 for 2009-2010 was 3 new hires. They were: 4 elementary .75 related arts teachers to full time, 1 nurse, and 1 teacher placeholder. The consensus of the Board was in agreement with the changes proposed in the previous paragraph, thereby limiting new hires to 3.

Facilities Report

Mr. Bergey gave a report on replacement of stadium bleachers on the visitor's side. He said the cost to repair the bleachers could approach \$200,000. He presented bids received to replace the bleachers with various options such as: 1327 seat capacity, 1989 seat capacity, and extras such as a film platform, a press box, and skirt options. The bids ranged from \$370,222 for 1327 seat capacity (no options) to \$669,700 for 1989 seat capacity with a film platform and a press box. The Board consensus was for a 1327 seat capacity bleacher replacement with a film platform. The Board asked Mr. Bergey to come back to the next Board meeting with a recommendation that will be voted on.

Strategic Plan Report

Mrs. Christman reported that Act 48 credits have to be aligned with our strategic plan. All Strategic Plan Reports, Snapshot documents and action plans have been approved by the Middle States Accreditation staff to streamline our midpoint review process and subsequent renewal for an additional 5 years of accreditation. The website has a new module – “Video on Demand” where teachers can add podcasts. She also reported that the 2nd edition of the newsletter is in the making.

VISITORS

Marilyn Long of 1660 Spring Valley Road expressed a concern about when the public will find out about all the changes in the District due to the opening of the Intermediate School.

Patricia Combs, High School Spanish teacher asked what the cost is to offer on-line classes with Seton Hill College.

ADJOURNMENT

ADJOURNMENT

MOVED BY Miracle and 2ND **BY** Gunkle to adjourn the meeting.

VOICE VOTE: “YES” - Unanimous - Motion Carried
ABSENT: Auteri, Quigley

The meeting was adjourned at 9:48 p.m.

ATTEST: _____ Board Secretary